

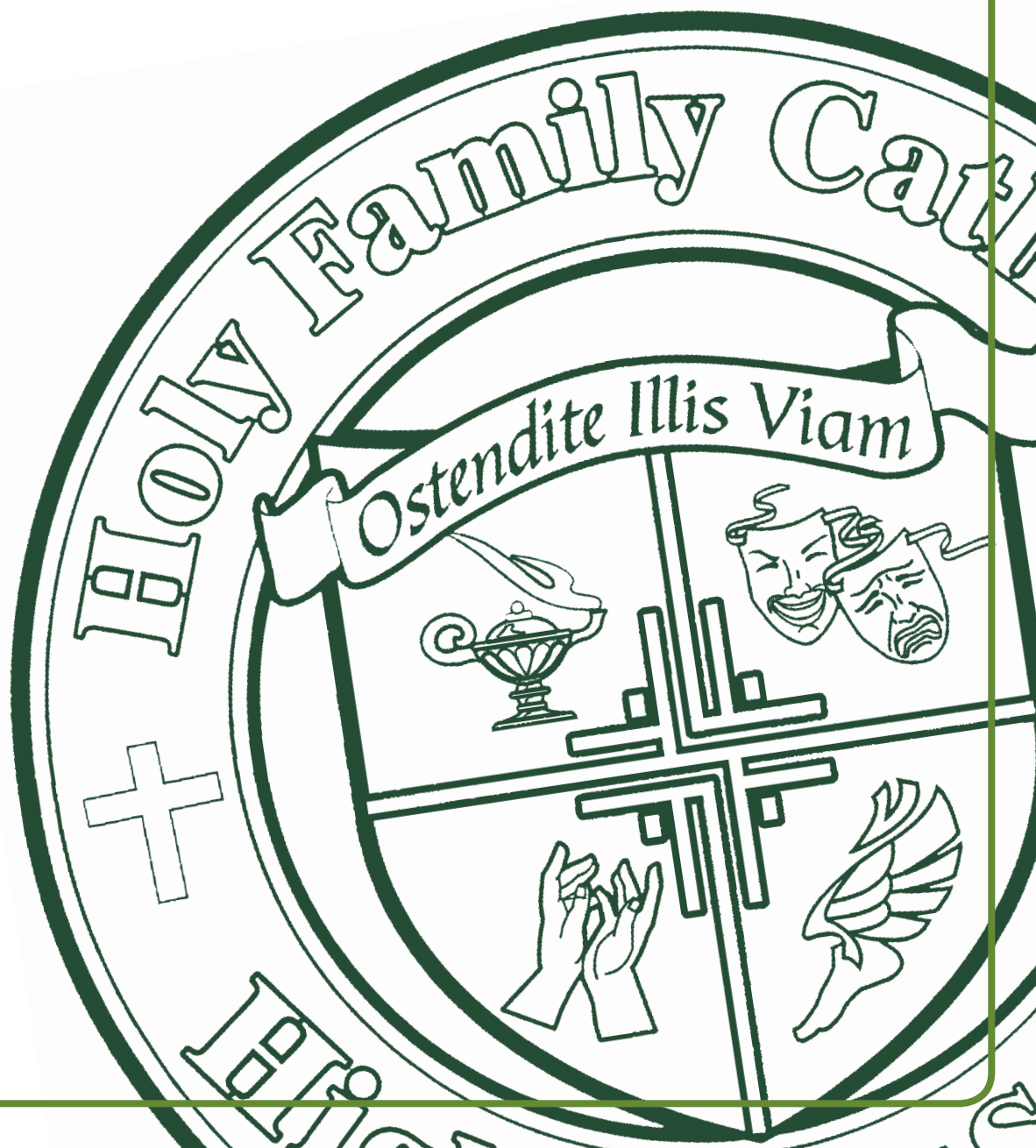
Holy Family Catholic High School

Student's Last Name

Student's First Name

Grade Entering (in 2011-2012)

2011-2012 School Year Tuition Contract



I. student information

Full Legal Name _____
Last *First* *Middle*

Grade in 2011-2012 _____ Male _____ Female _____

Address _____

Home Phone (_____) _____

II. parent/guardian billing information*

**Both parents' signatures required on contract. Both parents are jointly and severally responsible for full tuition payment.*

Father/Guardian Name _____
Last *First* *Middle*

If Guardian, Relation to Student _____ Marital Status _____

Home Phone (_____) _____ Work Phone (_____) _____

Mother/Guardian Name _____
Last *First* *Middle*

If Guardian, Relation to Student _____ Marital Status _____

Home Phone (_____) _____ Work Phone (_____) _____

Billing Address _____

Preferred E-mail _____

III. second/split billing information*

**Both parties' signatures required on contract. Both parties are jointly and severally responsible for full tuition payment.*

Please send a copy of tuition bill to second party address.

Billing Name _____
Last *First* *Middle*

Relation to Student _____ Marital Status _____

Home Phone (_____) _____ Work Phone (_____) _____

Billing Address _____

Preferred E-mail _____

IV. 2011-2012 school year tuition:

\$12,240

V. tuition policy

This tuition contract represents each signer's commitment to pay the entire 2011-2012 tuition amount, or the adjusted amount due after financial aid, even if the above-named student withdraws for any reason, leaves the school during the year for any reason, or is expelled after July 1, 2011 for any reason as outlined in the Student Handbook.

- If written notice of withdrawal is received by Holy Family prior to July 1, 2011, the entire portion of the tuition due will be forgiven, and if paid, will be refunded.
- If written notice of withdrawal is received by Holy Family from July 1, 2011 through July 31, 2011, two-thirds of the tuition will be forgiven, and if paid, will be refunded.
- If written notice of withdrawal is received by Holy Family from August 1, 2011 and prior to the first day of school, one-half of the tuition will be forgiven, and if paid, will be refunded.
- After the first day of school, no portion of tuition paid or tuition due will be forgiven, refunded, or cancelled in the event of absence, withdrawal, or dismissal from school.

VI. tuition refund plan

I understand that the option to participate in the Tuition Refund Plan is being made available to me at this time to protect my yearly financial obligation under the terms of the Tuition Contract. This program insures tuition (prepaid and due) and pays a portion of the tuition in the event of separation according to the terms of the policy. **Please note:** this insurance is not valid until the student has attended fourteen (14) consecutive calendar days in the 2011-2012 school year. Refer to the Tuition Refund Plan Brochure for additional details.

I have received and read the enclosed brochure detailing the terms and conditions of coverage concerning this plan. It is imperative that Box A or B below is checked for each child enrolled. Failure to select either box will be interpreted as declining participation in the Tuition Refund Plan.

Each signer must initial one of the two options.

A

B

I wish to participate in the Tuition Refund Plan. The premium rate is 3.1% (\$380) of the annual tuition. I authorize Holy Family to process and collect any claim payment to which I am entitled under the Tuition Refund Plan and credit it to my account, paying an excess to me. The cost of the Tuition Refund Plan will be added to my August 1 tuition payment.

I do not wish to participate in the Tuition Refund Plan. I understand that no refund or cancellation of the yearly tuition will be made by Holy Family for absence, withdrawal or dismissal before the end of the school year and herewith agree to assume full responsibility for the full annual tuition.

VII. delinquent tuition policy

The following policy applies to delinquent tuition. Only the President and VP of Finance may approve, in their sole discretion, exception to this policy, and any such exceptions must be in writing. If tuition cannot be paid on time, you must communicate with the President or VP of Finance in writing to prevent enforcement of delinquent tuition procedures.

- Students with delinquent tuition cannot begin a semester.
- Students with delinquent tuition payments may not participate in extracurricular activities.
- Students with delinquent tuition at graduation will not receive their diplomas until outstanding balances are paid in full.

VIII. fees/tuition

- Accounts more than 30 days past due will be assessed a 0.66% finance charge per month.
- Checks and Automated Clearing House (ACH) payments that do not clear the bank will be charged a \$25 NSF fee.
- Students may be charged for other miscellaneous fees (lost books, parking, etc.)
- Parties signing this tuition contract are responsible for all costs incurred for the collection of past due accounts.
- Accounts requiring collection action will be liable for attorney fees and costs.
- Parties signing this tuition contract agree to jurisdiction and venue in Carver County District Court.

IX. payment options

Families may select one of the four payment options listed below. If you have any questions regarding this contract or the payment options, please call the business office at 952.443.4659. **If a method of payment is not selected, option 10 will be used.**

- Option 1: *One installment of \$12,240. Payment is due August 1, 2011 or upon receipt of bill if registered after July 1, 2011.*
- Option 2: *Two installments of \$6,120. Payment is due August 1, 2011 and January 1, 2012.*
- Option 3: *Three installments of \$4,080. Payment is due August 1, 2011, November 1, 2011, and March 1, 2012.*
- Option 10: *Monthly installments of \$1,224. All payments will be withdrawn electronically from accounts on the first of each month between August of 2011 and May of 2012. Families using monthly installments must complete the ACH Enrollment Form and return it with this contract. Families currently enrolled in the ACH payment plan do not need to fill out a new enrollment form. **All families receiving tuition assistance are required to select this option.***

X. activity fee

Funding for the numerous opportunities and activities provided outside the classroom is not covered by tuition. To fund these expenses, there is a \$400 activity fee per student. Payment is due August 1, 2011 and will be billed on your August tuition statement.

Student involvement in activities and athletics is strongly encouraged. Payment of the activity fee does not guarantee selection in the various activities and participation will be based on the results of the tryouts and team selection processes. The activity fee funds school plays, Math League, Knowledge Bowl, Mock Trial, vocal and instrumental music groups, school clubs, Lasallian Youth, all-class retreats, and sports. In addition, the activity fee subsidizes the transportation expenses for these activities.

Additional fees will be charged per participating student for the following: hockey, co-op sports, dance costumes, and overnight trips. These additional fees will be due prior to the respective activity/sport.

XI. senior graduation fee

There is a \$150 graduation fee for seniors. This fee will be included on senior parents' tuition statements and billed under the same payment option as tuition. Accordingly, if payment option 10 is selected, \$15 will be added to monthly ACH transactions.

XII. donation of state bus reimbursement (optional)

Families living outside District 112 boundaries may be eligible for a state transportation reimbursement. Some districts transmit the reimbursement to Holy Family and have Holy Family issue the reimbursement checks to the families. If you wish to donate your reimbursement to Holy Family, you may select this option. Holy Family retains your reimbursement and provides you with a receipt for your tax deductible donation.

- I would like to donate my transportation aid to Holy Family Catholic High School.*

XIII. signature*

**Both parents/parties must sign or contract will be returned as incomplete.*

I have carefully read, fully understand, and will abide by all the terms of this tuition contract. All necessary forms, including this completed and executed contract, must be submitted to complete the enrollment process.

- One signature is required for single parents with sole financial responsibilities.
- Two signatures are required for all other contracts.
- Each signer is jointly and severally responsible for all amounts due under this tuition contract.

Father/Guardian Signature

Date

Mother/Guardian Signature

Date

XIV. return to

Holy Family Catholic High School
8101 Kochia Lane
Victoria, MN 55386
www.hfchs.org • 952.443.4659

for office use only			
Name (Last, First):			
Tuition:	\$12,240	Payment Option:	1 2 3 10
Lasallian Award:		ID:	
Tuition Assistance:		Donate Bus:	Yes No
Net:		Insurance:	Yes No